


TO: SUPERSEDED BY EI 94-014 EFFECTIVE 10/20/94		ENGINEERING INSTRUCTION NEW YORK STATE DEPARTMENT OF TRANSPORTATION	
		SUBJECT: PS&E Submission	
		Subject Code: 7.26-2-21	
Distribution:		<input checked="" type="checkbox"/> Main Office	<input checked="" type="checkbox"/> Regions
		<input checked="" type="checkbox"/> Special	Code: EI 84-23
APPROVED:		Date: 4/18/84	
 M. Tegza, Director, Final Plan Review Bureau		Supersedes:	

Please help me clean up a few laundry list items:

- Plan title sheet location maps - Reference HDM 21.02. These must be clearly legible for reproduction. Show "Contract Begins" and "Contract Ends" stationing where practical to do so, typically on construction and reconstruction contracts. For contracts including site work (such as bridge rehabilitation or replacement contracts with no length involved other than minor approach work), circle the site on the location map and label it "Work Site". Federal-aid project stationing limits will no longer be shown unless necessary to show Federal-aid and 100% State work sections or to separate different Federal-aid projects.

Please note: This does not change existing requirements regarding scope change approvals and definitive estimate share breakdowns. Nor does it change the requirement that all work to be performed in the contract must be clearly defined within the plans, including work limits, resurfacing limits, etc.

- Please ensure that PS&E prints and tracings are the same, since prints (not tracings) are used for review by Main Office bureaus and FHWA.
- When serialized pay items are shown in the Engineer's Estimate, be sure plan or proposal table(s) correlate these pay items to work locations. Examples are:
Bridge cleaning and painting items.
Demolition items.
Structural steel items.
- When you show construction completion dates in the report on design, please do so by table (as shown in HDM 21.07), since projects are frequently advanced or postponed.
- Be sure your plans mylars are clearly reproducible!

PREL.	FINAL
DESIGN	LANDSCAPE
RECEIVED FACILITIES DESIGN DIVISION	
APR 19 1984	
REC.	FILE