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TO: MAIN OFFICES REGIONAL OFFICES  Director, Preliminary Plan Review Bureau <b>SUPERSEDED BY EI 94-014</b> <b>EFFECTIVE 10/20/1994</b>	 <b>ENGINEERING INSTRUCTION</b> NEW YORK STATE DEPARTMENT OF TRANSPORTATION  SUBJECT: APPROVAL SIGNATURES BY LOCAL OFFICIALS ON CONTRACT PLANS  Subject Code: 7.26-2-21.02.03 (Title Sheet)
Distribution: <input checked="" type="checkbox"/> Main Office <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special	Code: EI 72-82 Date: 10/10/72
APPROVED:  Deputy Chief Engineer, Facilities Design	Supersedes: Ch. Engr. G.L.62-26 Ch. Engr. G.L.62-35

The Highway Law (Section 349-C, Subdivision 2.5) requires approval of the actual construction plans for arterial highway projects by the appropriate city official (mayor or city manager). Where additional work, reconstruction or safety improvement, is performed on an existing arterial or interstate highway, the city's approval should be obtained whenever there is any question of shared maintenance responsibility.

Where a state highway is being constructed or reconstructed through a village, an attempt should be made to obtain the approval signature of the responsible local official. This is particularly desirable where good maintenance of traffic will be difficult to obtain and traffic from the state facility will divert to local streets. This is strictly a matter of good public relations.

TOPICS type projects are being performed primarily on facilities owned by cities, villages or counties. Although signatures on the plans by local officials are not required by law, they should be treated in the same manner as above; that is, obtain signatures wherever possible to resolve any future disputes with the localities as to whether or not they approved the project work and any maintenance responsibilities which may have resulted from the project. The same applies when we construct a county secondary project for a county on its R.O.W.

MT:JK

