

TO:

**SUPERSEDED BY EI 83-029
EFFECTIVE 12/15/83**

ENGINEERING INSTRUCTION

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

SUBJECT: REVISED SIGN TEXT DATA SHEET

Subject Code: 7.26-2-11.10

Main Office

Regions

Special

Code: EI 80-12

Date: 2/27/80

APPROVED:

M. Tappan for
Deputy Chief Engineer (Facilities Design Subdivision)

Supersedes:

The Sign Text Data Sheet as shown on pages 11-15 and 11-17 of the Highway Design Manual has been revised as shown on the attached copy of the SIGN DATA SHEET (reduced to half size).

The SIGN DATA SHEET has been developed to standardize the reporting of traffic sign data. The revised sheet format should suffice for the majority of contracts containing sign items of work. For exceptional signing requirements, an additional sheet and/or table may be required if the exceptions cannot be illustrated or explained in the space provided at the bottom of the sheet for notes.

The conventional circle symbol for identifying sign location and text on the sign location plan cross-references the SIGN DATA SHEET most efficiently when the following policy is used:



- 1) Sequential LOCATION numbering from west to east and/or south to north, progressing along the contract limits of the plans, should be shown in the sign location plans (not sequential in the SIGN DATA SHEET. If a sign is added after the location plans are completed - e.g. between locations 12 and 13, number it 12A).
- 2) Show SIGN DATA SHEET information by grouping signs into the three major sign groups; i.e. Guide, Regulatory and Warning Signs, respectively, by Series Classification.
- 3) TEXT numbering will be sequential on the SIGN DATA SHEET.
- 4) Indicate the outside dimensions (if not covered in the M.U.T.C.D.) and the sign area, in parentheses, to the nearest 1/10 square foot in the SIZE OF SIGN column on the SIGN DATA SHEET.
- 5) Reference should be made to the M.U.T.C.D. in the appropriate columns of the SIGN DATA SHEET whenever applicable. For signs not covered by the M.U.T.C.D., all required information should be provided on the SIGN DATA SHEET.

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- 6) Contracts containing overhead sign structures should include appropriate entry on the SIGN DATA SHEET and also should cross-reference the sign structure plan sheet.

The new SIGN DATA SHEET, Form No. HC 47-4(3-79), may be ordered from stock through the Director, Business Administration Bureau. (You should indicate expected annual usage with your orders.)

RHE:GSS:BB