

MODIFIED BY EI 81-031
EFFECTIVE 1/7/82

Director,
Preliminary Plan Review Bureau

SUPERSEDED BY EB 81-025
EFFECTIVE 6/17/81

ENGINEERING INSTRUCTION

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

SUBJECT: MAINTENANCE AND PROTECTION OF TRAFFIC:
DESIGNATED PERSON

Subject Code: 7.30

Distribution:

Main Office Regions Special

Code: EI 80-4

Date: 01/29/80

APPROVED:


Deputy Chief Engineer (Construction Subdivision)

Supersedes:
EI 79-9

Current Federal guidelines regarding safety on construction projects include the following requirement:

"Responsible Person

The highway agency shall designate a qualified person at the project level who will have the primary responsibility and sufficient authority for assuring that the TCP and other safety aspects of the contract are effectively administered. While the project or resident engineer may have this responsibility, on large complex projects, another person should be assigned at the project level to handle traffic control on a full-time basis."

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Since the scope of this assignment varies with the size of the contract, amount of traffic and other variables, the Engineer-in-Charge may not be able to devote enough time to this task. Thus, the practice of designating the Engineer-in-Charge as the responsible person for all phases of the Maintenance of Traffic provisions on every project should be adjusted accordingly.

Irrespective of funding, the Regional Construction Engineer or his assistant should analyze the degree of complexity of each project with regard to the Maintenance of Traffic Requirements and is to issue a written memorandum designating either the Engineer-in-Charge or another individual to be the Department qualified person to handle traffic control on a full-time basis at the project level. It is understood that the primary responsibility for the Maintenance of Traffic belongs to the Contractor under the Maintenance of Traffic Specifications. The person so designated should thoroughly review the Contract Proposal for the project, as well as the Standard Specifications and Department guidelines (see especially EI 78-11 and EI 79-52) to ensure an adequate knowledge of the requirements. Supervision of the Contractor's traffic control plan is an ever continuing process which must be updated to reflect the Contractor's actual progress and to provide for adequate inspection staffing during the life of the project.

Each construction and maintenance supervisor should look over every one of their projects regularly and see to it that the person in charge has the proper attitude required to do a good job. If not, that person should not be in charge.

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