
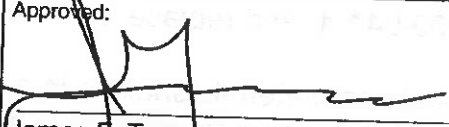


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| <p>To:</p> <p style="text-align: center;">SUPERSEDED BY EI 05-020 EFFECTIVE 09/08/05</p> |  | <p style="text-align: center;">New York State Department of Transportation</p> <p style="text-align: center;">ENGINEERING INSTRUCTION</p> | <p style="text-align: center;">EI 04-013</p> |
| <p>Title: PARTIAL PAYMENTS FOR STEEL AND IRON PRODUCTS</p> | | | |
| <p>Distribution:</p> <p><input checked="" type="checkbox"/> Manufacturers (18)</p> <p><input checked="" type="checkbox"/> Local Govt. (31)</p> <p><input checked="" type="checkbox"/> Agencies (32)</p> <p><input type="checkbox"/> Surveyors (33)</p> <p><input checked="" type="checkbox"/> Consultants (34)</p> <p><input checked="" type="checkbox"/> Contractors (39)</p> <p><input type="checkbox"/> _____ ()</p> | | <p>Approved:</p> <p style="text-align: center;"></p> <p style="text-align: center;">James F. Tynan Director, Construction Division</p> <p style="text-align: right;">3-5-04 Date</p> | |

ADMINISTRATIVE INFORMATION:

- This Engineering Instruction (EI) is effective immediately.
- This EI does not supersede any previous issuances.

PURPOSE: This EI issues revised eligibility requirements for partial payments under §109-04.

TECHNICAL INFORMATION:

- **Actions by Engineers-in-Charge:** Engineers-in-Charge of contracts let before May 6, 2004 should file a copy of this EI in the contract records as documentation of the change in accordance with the Construction Administration Manual §104-03.

IMPLEMENTATION:

- Beginning with projects submitted for the letting of May 6, 2004, MO DQAB will insert the shelf note into contract proposals.

TRANSMITTED MATERIALS: Attached is a shelf note revising Standard Specification §109-04.

BACKGROUND:

Prices of steel and iron products are rapidly escalating. Manufacturers and suppliers have started to reduce the amount of time over which they will honor quoted prices from an average of some months to as little as 15 or 30 days. In order to allow Contractors to place orders earlier and lock in prices, the partial payment provisions have been amended. Partial payment may be made for steel and iron materials prior to fabrication, allowing Contractors to place orders sooner, and avoiding price escalation.

CONTACT: Direct questions or comments regarding this issuance to Mike Cotton of the Construction Division at (518) 457-6472 or via e-mail at MCotton@dot.state.ny.us.

PARTIAL PAYMENTS FOR STEEL AND IRON PRODUCTS

In recognition of the rapidly escalating prices for steel and iron and in order to allow Contractors to obtain products at established or more favorable prices in advance of need, the Standard Specifications of 2002, §109-04 *Partial Payments* is modified as follows:

Delete §109-04A.4. and replace it with the following:

4. Steel and iron materials shall be in a condition which is ready for fabrication or installation. Other materials shall be in a condition which is ready for on-site installation without further fabrication or processing;

All remaining provisions of §109-04 *Partial Payments* remain in effect.