

TO: Director, Preliminary Plan Review Bureau SUPERSEDED BY EB 97-006 EFFECTIVE 2/14/1997	<h2 style="text-align: center;">ENGINEERING INSTRUCTION</h2> <p style="text-align: center;">NEW YORK STATE DEPARTMENT OF TRANSPORTATION</p> <p>SUBJECT: COMFORT STATIONS - ASSISTANCE BY OGS IN INSPECTION AND APPROVAL OF MATERIALS</p> <p>Subject Code: 7.30</p>
Distribution: <input checked="" type="checkbox"/> Main Office <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special	Code: <u> EI 78-17 </u> Date: <u> 3/16/78 </u>
APPROVED: <i>R. R. Kelly</i> <hr/> R. R. KELLY, ASST. DEP. CH. ENGR. CONSTRUCTION SUBD.	Supersedes: EI 73-93

Under our present Specifications for Comfort Station Construction, various material and hardware approvals are delegated to the Engineer in Charge. With few exceptions, the Engineer may not have the expertise in building construction to determine the acceptability of the product proposed by the contractor.

The Office of General Services has consented to assist the Department of Transportation in reviewing the equipment or materials proposed for use in the construction contract. It is strongly recommended the Regions utilize this service in their construction supervision of comfort stations. This service can be obtained by forwarding copies of the contractor's submittals along with the contract plans and proposal to the Bureau of Area Coordination, Attention: Mr. Jack Conway - 34th Floor, Tower Building, Empire State Plaza, Albany, NY 12242.

Additionally, technical assistance in field inspection of the actual building construction is available through the O.G.S. District Supervisor. The attached sheets show both the boundaries of the O.G.S. Districts 1 through 7 and the current District Supervisors.

These instructions are applicable to other buildings or facilities where the specialized expertise of O.G.S. might be helpful.

Please note that approvals of general highway materials should be handled in the same manner as is used on other highway and bridge contracts. One other point: the O.G.S. review and comments are to be considered as a guide to the Engineer in his evaluation of the contractor's proposal, prior to his advising the contractor of the acceptability of the product. This Department retains responsibility for the adequacy of the product, as always.

ATTACHMENTS

PREL.	FINAL
LANDSCAPE	
RECEIVED FACILITIES DESIGN DIVISION	
MAR 22 1978	
CIRC.	
FILE	DESIGN

DISTRICT SUPERVISORS

February 16, 1978

DISTRICT #1 - H. Peter Saenger
State Office Building
Veteran's Highway
Hauppauge, NY 11787 - telephone #197-5333 or 516 - 979-5333

DISTRICT #2 - Robert Levin
NYS Harlem Office Building
163 W. 125th Street
New York, NY 10027 - telephone #198-2301 or 212 - 678-2301

DISTRICT #3 - James E. Hecox
Building 18
State Office Building Campus
Albany, NY 12226 - telephone #457-6440

DISTRICT #4 - Robert Kelly
Building 18
State Office Building Campus
Albany, NY 12226 - telephone #457-6440

DISTRICT #5 - William Groesbeck
Building 18
State Office Building Campus
Albany, NY 12226 - telephone #457-6440

DISTRICT #6 - Frederick Sehr
State Office Building
333 E. Washington St.
Syracuse, NY 13202 - telephone 151-8200 or 315 - 473-8200

DISTRICT #7 - Peter Robertson
900 Jefferson Rd.
Rochester, NY 14623 - telephone 716-244-8110

LOCATION OF NEW YORK STATE
INSTITUTIONS AND PROPERTIES
1969

