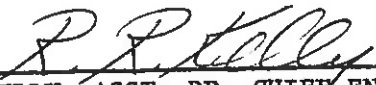


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TO: Director, Preliminary Plan Review Bureau	<h1>ENGINEERING INSTRUCTION</h1> <p>NEW YORK STATE DEPARTMENT OF TRANSPORTATION</p>
	SUBJECT: PRECONSTRUCTION MEETINGS WITH CONTRACTORS Subject Code: 7.30
Distribution: <input checked="" type="checkbox"/> Main Office <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special	Code: <u>ET 76-4</u> Date: <u>1/9/76</u> Supersedes:
APPROVED:  R. R. KELLY, ASST. DP. CHIEF ENGR., CONSTRUCTION SUBDIV.	

The Department of Environmental Conservation has requested that their Regional Directors be invited to all preconstruction meetings to assist in clarifying the importance of the conditions of the contract included for environmental protection and in reviewing any proposed modifications thereof vis-a-vis the contractor's proposed schedule of operations. Such an invitation should be extended in all instances, leaving the decision to attend or not to attend to the EnCon Regional Director.

Such attendance is to be in an advisory capacity only. Should such representative initiate substantive conditions which are not included in the Contract Documents, those conditions should be recorded, without commitment, and forwarded to this office with your recommendations and estimated cost and schedule implications. Such proposals will be reviewed with appropriate policy and approval groups and you will be subsequently advised of any additional actions necessary.

Please implement this procedure immediately.

