


GW file

TO: ALL REGIONAL DIRECTORS  <b>SUPERSEDED BY EI 75-048 EFFECTIVE 7/10/1975</b>	 <b>ENGINEERING INSTRUCTION</b> NEW YORK STATE DEPARTMENT OF TRANSPORTATION  SUBJECT: RELEASE OF SUBSURFACE INFORMATION  Subject Code: 7.41
Distribution: <input checked="" type="checkbox"/> Main Office <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special	Code: <u>EI-72-42</u>
APPROVED: <i>Melton D. Graham</i> Chief Engineer (Acting)	Date: <u>4/17/72</u> Supersedes: None

This is to repeat and confirm the Department's practices regarding the release of subsurface information to other than prospective bidders and contractors working on Departmental projects. Such requests fall into three categories, i.e., (I) Other State Agencies; (II) Counties, cities, towns, authorities and other public agencies; (III) Private entities, developers, builders, speculators, etc.

The Department's practice has been and is as follows:

Category (I) - If personnel for retrieval of such records is available, copies of drilling logs and location plans may be given upon receipt of written request from the agency.

Category (II) - If personnel for retrieval of such records is available, and the volume of requested data is reasonable, copies of drilling logs and location plans may be made available for inspection in the Regional office by employees of the public agency or engineering firms retained by the agency, upon receipt of written request from the agency. Such inspection may include excerpting and taking notes by hand from data but data is not to be given or loaned, nor permitted to leave the Regional Office. Requests for mass data such as covering large areas or whole counties should be referred to Chief Engineer to resolve whether or not costs should be reimbursed.

Category (III) - Private entities shall not be permitted access to, or inspection of subsurface information. Such information was obtained for the design and construction of specific projects and do not constitute public information for use on private projects.

MDG/WPH/bjg