



Subject: FINAL PS & E SUBMISSION

6. Final PS & E letter of Transmittal which should include the following:
- a. A detailed listing of what is being transmitted - indicate if plans or materials are to be added by others.
  - b. Type of contract, anticipated letting date.
  - c. Location Approval date.
  - d. Design Approval date.
  - e. Advance Detail Plan submission date.
  - f. Statement regarding resolutions from municipalities.
  - g. Statement regarding private utility agreements.
  - h. Statement regarding betterments on municipal utilities.
  - i. Status of Clearinghouse reviews.
  - j. Statement regarding Section 4(f) review, Final Environmental Impact Statement or Negative Declaration.
  - k. Statement regarding railroad force accounts.
  - l. List of non-profit items.
  - m. List of any other agencies involved in the actual construction or ownership of the project. The listed agencies should be those such as the Thruway Authority or the various Park Commissions who have ownership or maintenance responsibility. This list will not include agencies whose only interest is that of a review function.
  - n. On projects that are on Urban Systems, one copy of a letter from the appropriate local official approving the use of urban funds for the project. It is anticipated in the future that the letter of approval will be required at time of request for design approval.
  - o. Last minute problems.

All 8-1/2" x 11" materials must be assembled in order as listed above.

C. DETAIL SHEETS

One (1) set of prints REF: HDM 21.08

D. SIGN FACE LAYOUT SHEETS

One (1) set of prints or computer printout  
REF: HDM 21.09  
HDM 11.10  
EI 72-44

(It is preferable to do this by computer).

E. UTILITY RELOCATION

A Final Utilities Inventory Report should be submitted directly to the Main Office Utilities Unit. The report should be accompanied by all utilities agreements not already submitted.

REF: EI 73-35