


TO:	 ENGINEERING INSTRUCTION NEW YORK STATE DEPARTMENT OF TRANSPORTATION
Distribution: <input checked="" type="checkbox"/> Main Office <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special	Code: <u>EI 74-31</u> Date: <u>3/28/74</u> Supersedes:
APPROVED: <i>Richard Simberg</i> Assistant Deputy Chief Engineer (Construction)	

To avoid inadvertent payment of interest charges, the memorandum transmitting each Final Agreement to this office for approval should include a statement as to the number of calendar days of processing delay for which the Contractor is responsible.

In the event that the Contractor is not responsible for any processing delays, that fact should be noted in the letter of transmittal.

RNS:LG