


TO: SUPERSEDED BY EB 96-027 EFFECTIVE 6/18/96		<h1>ENGINEERING BULLETIN</h1> NEW YORK STATE DEPARTMENT OF TRANSPORTATION	
		SUBJECT EXPLANATION FOR MERCHANDISE/INVOICE RECEIVED (MIR) DATES ON CONSTRUCTION CONTRACT PROGRES ESTIMATES Subject Code 7.30	
Distribution: 30 <input checked="" type="checkbox"/> Main Office 32 <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special		Code: EB-89-21 Date: 06-20-89 Supersedes: N/A	
APPROVED:  Kenneth W. Shiatte, Deputy Chief Engineer, Construction			

This Engineering Bulletin Expires _____

The State Comptroller's Office is using the following criteria to verify the reasonableness of the MIR Date on a construction contract progress estimate:

1. MIR Date on or before the date the EIC signs Form CONR 30.
2. MIR Date no more than seven (7) days after the period ending date.

When either of these conditions is not met, the EIC must provide an explanation as to how the MIR Date was determined. Criteria #1 can be satisfied by simply waiting until all contractor-furnished documentation has been received before signing and dating the CONR 30. Some typical situations under which the seven-day limit in Criteria #2 might be exceeded are:

- A. Late submission by the contractor of material certifications, payrolls, D/M/WBE and Affirmative Action reports, etc.
- B. Estimate held pending review and approval of extension of time.
- C. Estimate processed after contract completion in order to make payment for work on a recently approved OOC and/or final computed quantities.

Whenever an explanation is required, it can be written in the space below the EIC's signature on the CONR 30. A statement such as "MIR Date of 06/01/89 is the date payrolls were received from subcontractor, XYZ Paving" will be sufficient.