


<b>TO:</b> <b>SUPERSEDED BY EI 95-007</b> <b>EFFECTIVE 1/23/95</b>	<b>ENGINEERING BULLETIN</b> NEW YORK STATE DEPARTMENT OF TRANSPORTATION	
<b>Distribution:</b>	<b>SUBJECT:</b> PARTIAL PAYMENTS  Subject Code 7.30	
<b>APPROVED:</b>  K. W. Siatte, Deputy Chief Engineer (Construction)	30 <input checked="" type="checkbox"/> Main Office      32 <input checked="" type="checkbox"/> Regions      34 <input checked="" type="checkbox"/> Special	<b>Code:</b> <u>EB-89-10</u> <b>Date:</b> <u>03-07-89</u> <b>Supersedes:</b> N/A

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A Recent audit of estimates containing partial payment for stored materials noted several instances where there was no documentation supporting the partial payment transactions.

You are reminded that the initial payment for any stored material must be supported by invoices or other cost information used to determine the value of the material, a Certificate of Title if the prime contractor has not paid for the material, a Release if storage is off-site, and a Form CONR-314. Reductions to the partial payment need only be supported by Form CONR-314. (Ref: MURK, Pages A18-A22; Construction Supervision Manual, Pages 109-6 thru 109-9).