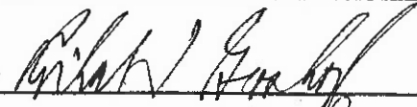


TO: SUPERSEDED BY EB 96-027 EFFECTIVE 6/18/96		ENGINEERING BULLETIN NEW YORK STATE DEPARTMENT OF TRANSPORTATION	
		SUBJECT: PROMPT PAYMENT-POSTAL SERVICE DELAYS TWO-WEEK TURNAROUND FOR CONR 22 Subject Code 7.30	
Distribution: 30 32 <input checked="" type="checkbox"/> Main Office <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special		Code: <u>EB-89-06</u> Date: <u>02/06/89</u> Supersedes: N/A	
APPROVED:  <hr/> FOR K. W. Shiatte, Director, Construction Division			

This Engineering Bulletin Expires _____

Recent incidents of construction progress estimates being lost or not delivered by the Postal Service after being mailed by the EIC have resulted in substantial interest penalties being charged to the Department. The potential for such penalties has increased considerably since the allowable payment period was reduced from 45 to 30 days. Early discovery and resubmission of duplicate estimate documents will minimize interest penalties when an estimate is lost.

Therefore, whenever the updated CONR 22 has not been returned to the field office within two weeks of the date the estimate was mailed, the EIC is to contact Ed Delehanty [Telephone: (518) 457-6510] in the Albany Contract Payment Unit to verify that the estimate was received.