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TO: ALL REGIONAL DIRECTORS SUPERSEDED BY EB 00-009 EFFECTIVE 01/24/2000	 ENGINEERING INSTRUCTION NEW YORK STATE DEPARTMENT OF TRANSPORTATION
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APPROVED: <u><i>B. A. [Signature]</i></u> Chief Engineer	

In order to meet deadlines for the completion of subsurface explorations for various projects of high priority in the State, it is essential that drill crews be temporarily assigned to work in Regions other than their headquarters Region. An efficient and effective statewide utilization of drill crews requires centralized control of assignments.

Effective immediately, the Soil Mechanics Bureau shall exercise control and coordination of inter-region assignments. Drill crews shall be assigned by the Bureau to work outside their headquarters Region as required to maintain schedules. Also, reassignment back to the home Region shall be by the Bureau.

Work and attendance rules will be established by the Bureau and in general, shall conform to the Region in which the work is being done.

Direct supervision of drill crews will be by the Soils Engineer of the Region within which the work is being done.