

GW file

TO:  Director, Preliminary Plan Review Bureau <b>SUPERSEDED BY EI 77-054</b> <b>EFFECTIVE 3/2/1978</b>	<b>ENGINEERING INSTRUCTION</b> NEW YORK STATE DEPARTMENT OF TRANSPORTATION
Distribution: <input checked="" type="checkbox"/> Main Office <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special	Code: <u>EI 73-79</u>
APPROVED: <i>Georgell McAlpin</i> Chief Engineer, Design & Construction Division	Date: <u>11/1/73</u>  Supersedes: EI 73-17

To: All Regional Directors  
 Mr. Sternbach  
 Mr. Kamp  
 Mr. Graham

We have recently experienced critical delays in award of contracts due to late receipt of verification of high bid items.

PLEASE BE INFORMED THAT FUTURE DELAYS IN SUCH VERIFICATION WILL NOT BE TOLERATED. ALL REGIONAL AND MAIN OFFICE ORGANIZATIONS INVOLVED IN REVIEW OF HIGH BID ITEMS WILL CONSIDER THIS MATTER ONE OF TOP PRIORITY.

You should receive the bid comparison information early the next week following a Thursday letting. The highest priority shall be given to Federal Aid contracts, and, I expect the results of your analysis in the mail no later than 5 working days after your receipt of the necessary information. Results for other contracts must be sent no later than 10 working days after your receipt of the necessary information. All verifications should be submitted to the Construction Subdivision in triplicate.

PREL.	FINAL
PHOTOGRAM.	LANDSCAPE
RECEIVED FACILITIES DESIGN SUBDIVISION	
NOV 8 1973	
MALCOLM D. GRAHAM	
CIRC.	HARRIS
FILE	DESIGN

GWM:RNS:LG