



TO: SUPERSEDED BY EI 73-050 EFFECTIVE 8/20/1973	 ENGINEERING INSTRUCTION NEW YORK STATE DEPARTMENT OF TRANSPORTATION
Distribution: <input checked="" type="checkbox"/> Main Office <input checked="" type="checkbox"/> Regions <input type="checkbox"/> Special	SUBJECT: REGIONAL OFFICE SPECIAL SPECIFICATIONS Subject Code: 7.27.1
APPROVED:  <hr/> MALCOLM D. GRAHAM, DEPUTY CHIEF ENGINEER	Code: EI 73-40 Date: 5-25-73 Supersedes:

With the publication of the new specification book, the need for regional office specials should be dramatically reduced. Consequently at this time each regional office should review their special specifications to determine if in fact they are still appropriate. Some of the special specifications are outmoded, or have been included in the new book. This review if done with a critical eye, will eliminate many of the more than 2,000 special specifications.

The control system to enter special specifications into the Department's computer listing will remain at the main office. Each region will be able to query the computer as to what specifications are listed, but will not be able to modify the existing computer record.

As each P.S.& E. is submitted for letting under the new specification format, the Region shall submit an explanation for each Regional special specification contained in the P.S.& E. We will request Technical Services, Traffic and Safety and the Structures Subdivision to help determine if a regional special is necessary or if the book specification could do the job.

In the future the computer listing will be used as part of a system to assist in compiling estimates. In addition to providing accurate contracts, a limiting of specials will expedite the estimate processing. The previously submitted lists will be put in the computer file as they have been returned, however, this list does not indicate that we concur in the use of all of these specials. This is to provide the necessary operating capacity and should not be construed as an authorization to retain the specification. We hope to reduce the list considerably.

MDG:JLM:MAK

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