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ENGINEERING INSTRUCTION

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

**SUBJECT: RESOLUTIONS AND AGREEMENTS
NUMBER OF ORIGINAL COPIES**

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APPROVED:


R. H. EDWARDS, Deputy Chief Engineer, Facilities Design Division

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Chapter 14 of the Highway Design Manual gives wording and the number of copies required for resolutions and agreements. In most cases it is six copies. We have determined that one original signed copy in the main office file and one original signed copy returned to the municipality involved are sufficient. All other copies required for files can be prints. This takes effect April 1, 1987. The Highway Design Manual will be revised the next revision.

