

- Designers should stop inserting the digital camera contract pay item in Engineer's Estimates beginning with projects submitted for the letting of 09/04/08. Earlier elimination of the item is encouraged.
- Main Office Design Quality Assurance Bureau will insert the standard specification shelf note beginning with projects submitted for the letting of 09/04/08.
- Engineers-in-Charge of contracts let with the digital camera contract pay item should direct contractors not to purchase digital camera(s), and contact their Regional Seat Management Coordinators if digital cameras are needed.

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- In accordance with EI 07-028, Designers should have stopped inserting the Champ contract pay item in Engineer's Estimates beginning with projects submitted for the letting of 01/10/08.
- Engineers-in-Charge of contracts let with the Champ contract pay item should direct contractors not to purchase any new copies of Champ software or training, and to use EBO instead.
- Engineers-in-Charge should include a copy of this EI as documentation of a change, if required, in accordance with MURK 1A Contract Administration Manual (CAM) §104-02.

TRANSMITTED MATERIALS:

The Standard Specification shelf note Section 637 *Engineer's Field Office, Laboratory and Equipment* is transmitted with this EI.

BACKGROUND:

Section 637 *Engineer's Field Office, Laboratory and Equipment* contains the specification and pay item for digital cameras and the Champ Management System. Digital cameras are now available to construction inspection staff through the Construction Seat Management Initiative (CSMIN) and the Champ Management System software is replaced by EBO, a Department owned web-based system that Contractors do not have to purchase. Additional guidance will be issued regarding the new reporting system.

CONTACT:

Refer questions regarding this Engineering Instruction to Jon King via email at jking@dot.state.ny.us or to the Office of Construction at (518) 457-6472.

ENGINEER'S FIELD OFFICE, LABORATORY AND EQUIPMENT

Make the following changes to Section 637 of the Standard Specifications of 2006 as modified by EI 06-022:

Page 604 to Page 612 **Delete** §637-1.07, §637-2.07, §637-3.07, §637-4.07 and §637-5.07 and **Replace** them with the following:

637-1.07 (Vacant).

637-2.07 (Vacant).

637-3.07 (Vacant).

637-4.07 (Vacant).

637-5.07 (Vacant).

Page 604 to Page 612 **Delete** §637-1.13, §637-2.13, §637-3.13, §637-4.13 and §637-5.13 and **Replace** them with the following:

637-1.13 (Vacant).

637-2.13 (Vacant).

637-3.13 (Vacant).

637-4.13 (Vacant).

637-5.13 (Vacant).

Delete the following from the contract pay items list:

637.10	CHAMP® Management System
637.24	Digital Camera

Dollars-Cents
Dollars-Cents